

Significant Findings of Risk Assessment

Site / Premises: Uplands Infant School	Assessment Carried Out By Name: Kieran Clarke Signature: <i>K. Clarke</i>	Assessment Serial Number: Version 3		
Department: Whole School		Date Carried Out or Reviewed 18.05.2020	Date for Next Review Remaining Fluid	Reviewed By (Name) <i>K. Clarke</i>
Activity / Process: Coronavirus PPE Risk Assessment	Responsible Manager / Team Leader etc Name: Michelle Orton Signature: <i>MOrton</i>	18.08.2020	Remaining Fluid	<i>K. Clarke</i>
		14.09.2020	Remaining Fluid	<i>K. Clarke</i>

Risk Rating.
The Risk Rating process is provided for guidance only. It is the risk assessors' evaluation of the risks that is important, and this may differ from the result indicated by the risk rating matrix. Even after taking the risk rating into consideration employers still have a duty to ensure that sufficient and adequate control measures are in place to ensure that any remaining risks are kept as low as is reasonably practicable.

What are the Hazards ? (What can go wrong)	Who might be Harmed & How ?	Existing Control Measures (What are you already doing to manage the hazards/risks?)	Risk Rating with controls in place			Additional Controls Required (Where the existing controls are insufficient to reduce the risk to an acceptable level) Use the scoring table below to assist in planning actions.	Action By Who ?	Action By When ?	Additional Action Completed (Initials)
			Likelihood	Impact / Severity	Risk Rating Score				
Not knowing whether you need to use PPE	Children & Staff	Before any PPE is used within the school, job specific risk assessments are carried out in order to highlight the types of duties that require PPE and what type. So it is important that you read through the risk assessments that correspond to your duties. PPE is deemed to be a last resort in protecting an individual and all reasonable steps should be taken to try to eliminate the risk first. However, we all know that there are certain circumstances in which the use of PPE is unavoidable.	2	3	6				

Is the PPE good enough?	Children & Staff	A separate risk assessment is carried out that specifies not only the types of PPE used in school but how it conforms to the relevant standard. This can be found in the Risk Assessment Folder or on Staff/Public	2	3	6				
Incorrect use of PPE	Children & Staff	PPE stands for Personal protective Equipment, so the protection you use is personal to you. It is never a good idea share PPE with a colleague or leave it lying around. All disposable types of PPE such as gloves and masks must be disposed of safely directly after use, and other re-usable items such as googles or safety glasses should be cleaned regularly and stored away safely.	2	3	6				
Defective or Damaged PPE	Children & Staff	If you have any problems with PPE not functioning properly for whatever reason you must report it. Ill-fitting or damaged PPE may not afford you the right amount of protection and in some cases may make you less safe. For example scratched lenses to safety glasses may impair your vision, so check your PPE before you start the task and replace items if necessary.	2	3	6				
PPE Doesn't work for me.	Children & Staff	If the general PPE that we use in school doesn't work for you for whatever reason, highlight this problem – we may be able to find an alternative for you. In the case of safety glasses, if you need prescription lenses, that can be arranged.	2	3	6				
Misuse of Masks and Coronavirus	Children & Staff	The current advice with regard to Coronavirus is that it is 'Not Recommended' for staff to wear a mask in school even if you can't always maintain a 2 metre distance. The evidence is that it offers limited protection and if worn incorrectly can actually exacerbate the problem. However, the school has purchased a number of masks if you feel YOU need to wear one. Please do not wear a mask whilst teaching.	2	3	6				

		<p>If you do choose to where one remember:</p> <ul style="list-style-type: none"> ● Make sure the mask is fitted correctly over your nose and mouth and use the pinch point over your nose for a firm fitting. ● Once on, do not take the mask off or keep touching it as this will only increase the risk of carrying infection from your hands to your face, ● Don't let a mask give you a false sense of security. You are still required to maintain a 2 metre distance whenever possible. ● Dispose of the mask properly after use and remember it is still important to keep washing your hands as you are still capable of spreading infection. 						
Coronavirus / Intimate care needs.	Children & Staff	<p>The majority of staff will not require PPE beyond what they would normally need for their work, even if they are not always able to maintain a distance of 2 metres from others. PPE is only needed in a very small number of cases including:</p> <ul style="list-style-type: none"> ● Children whose care routinely already involves the use of PPE due to their intimate care needs should continue to receive their care in the same way. <p>For dealing with children with complex needs, higher rated FFP3 masks are now available.</p> <ul style="list-style-type: none"> ● If a child becomes unwell with symptoms of Coronavirus whilst in school and needs direct personal care until they can return home. A FFP3 mask should be worn by the 	2	3	6			

		supervising adult if a distance of 2 metres cannot be maintained. If contact with the child is necessary, then disposable gloves, a disposable apron should be worn by the supervising adult. If it is determined that there is a risk of splashing to the eyes, for example from coughing, spitting or vomiting, then eye protection should also be worn.							
--	--	--	--	--	--	--	--	--	--

Scoring Table	Risk Scoring Guide
---------------	--------------------

LEVEL OF RISK		OVERALL RATING		HOW THE RISK SHOULD BE TACKLED/MANAGED		
HIGH RISK		15-25		Immediate Management Action		
MEDIUM RISK		9-12		Plan for Change		
LOW RISK		1-8		Continue to Manage		

Consider the potential harm or injury that could result from the identified hazard if an accident or incident were to occur, based on the table below.						
Likelihood (A)		IMPACT	SCORE	HEALTH & SAFETY EFFECT		
Likelihood (A)	5 Almost Certain	5	10	15	20	25
	4 Probable /Likely	4	8	12	16	20
	3 Possible	3	6	9	12	15
	2 Unlikely	2	4	6	8	10

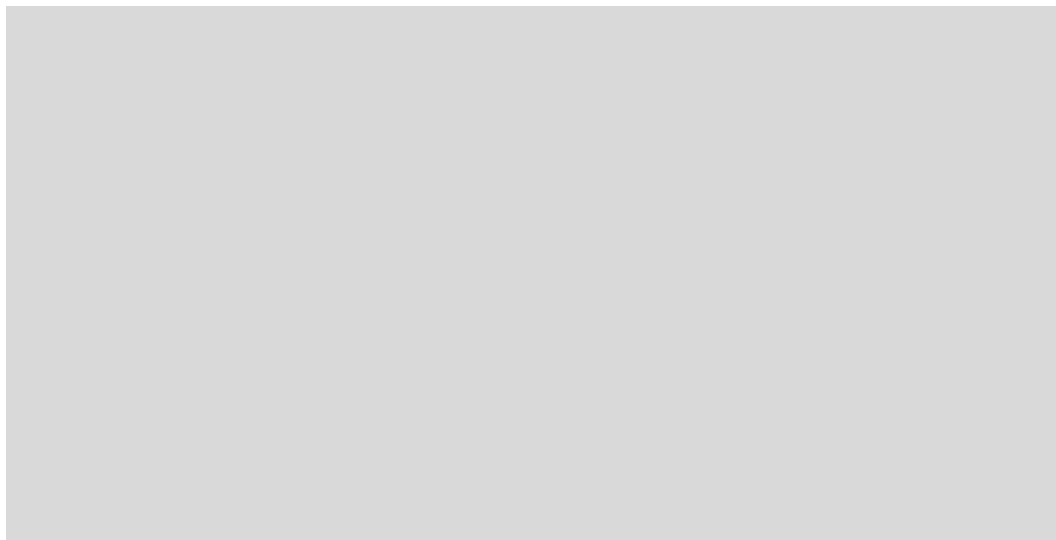
Impact Criteria (B)		
IMPACT	SCORE	HEALTH & SAFETY EFFECT
Critical/ Catastrophic	5	Multiple deaths of employees, service users, members of the public, etc.
Major	4	Death of an employee, service user, member of the public, etc.
Moderate	3	Serious injury (acute, chronic or life-changing) to employee, service user or member of the public requiring medical intervention.
Minor	2	Minor injury such as a bump or bruise that may require First Aid treatment and the person returns to work.

	1 Very Unlikely / Rare	1	2	3	4	5
		1 Insignificant / Negligible	2 Minor	3 Moderate	4 Major	5 Critical / Catastrophic

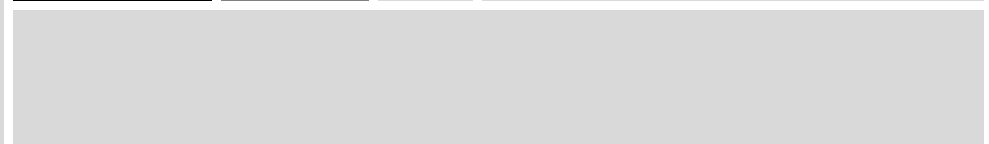
Impact (B)

Risk Score

To calculate the Risk Score in the Risk Assessment Register above, simply multiply the Impact by the Likelihood to identify the level of risk as per the table above.



Insignificant / Negligible	1	A day to day issue/problem but negligible harm would result.
----------------------------	---	--



Now consider the likelihood of that harm or injury being realised based on the expected frequencies in the table below.

Likelihood Criteria (A)	LIKELIHOOD	SCORE	EXPECTED FREQUENCY
	Almost Certain	5	Reasonable to expect that the event WILL undoubtedly happen/recur, possibly frequently and is probable in the current year
	Probable / Likely	4	Event is MORE THAN LIKELY to occur, will probably happen/recur, but is not a persisting issue. Will possibly happen in the current year and be likely in the longer term
	Possible	3	LITTLE LIKELIHOOD of event occurring. Not likely in the current year, but reasonably likely in the medium/long term.
	Unlikely	2	Event NOT EXPECTED . Do not expect it to happen/recur. Extremely unlikely to happen in the current year, but possible in the longer term.
	Very Unlikely / Rare	1	EXCEPTIONAL event. This will probably never happen/recur. A barely feasible event.